

County Fermanagh Farming Society Ltd

(Established 1835)

Exhibition & Auction Centre, Lackaboy, Tempo Road, Enniskillen BT74 4RL
Telephone 028 66322509 email: Secretary@FermanaghCountyShow.org.uk

FERMANAGH COUNTY SHOW

Tuesday 4th & Wednesday 5th August 2009
TRADE SPACE & CATALOGUE ADVERTISING

The above society invites applications for Trade Exhibit Space and Catalogue Advertising at the Fermanagh County Agricultural Show to be held at the EXHIBITION & AUCTION CENTRE, TEMPO ROAD, ENNISKILLEN, BT74 4RL

We acknowledge that this has been a difficult year in the current economic situation however Fermanagh County Show offers a low cost opportunity to showcase your business to over 10,000 people who attend the Show each year.

Fermanagh County Show welcomes applications from the following categories.

Locally produced hand-craft
Locally produced food products
Information/Promotional Stands
Agricultural & Rural supplies/services

Fermanagh County Show reserves the right to refuse Trade Applications.

Please note all Catering & Entertainment arrangements are already in place.

SHOW OPENING AND TRADE SET-UP TIMES (*Please note changes in set up times as premises will have to be washed out following use for cattle sale on Monday morning and may not have fully dried – further details will be enclosed with passes etc closer to show dates*)

The Show opens to the public 4pm - 10pm on TUESDAY & 10am – 4pm on WEDNESDAY.

SET UP TIMES	Set up Times Monday	Set up times Tuesday	All Trade Stands must be fully erected by Noon Tuesday and not be dismantled or removed before 4pm Wednesday
Indoor Trade Exhibitors	8pm – 11pm	7am - NOON	
Outdoor Trade Exhibitors	6pm – 11pm	7am - NOON	

Every effort will be made to facilitate traders to avail of the same stand as last year unless otherwise requested.

EXHIBITOR BADGES & VEHICLE PASSES

Two Trade Exhibitor Badges and one vehicle pass will be issued per £60 stand with one additional badge and one vehicle pass for each additional £50. These badges must be worn by Trade Exhibitors at all times whilst on and entering Show Premises. Please retain these badges as they are the pass at the gate for Trade Stand Exhibitors. Additional badges may be purchased at £4 from the Show office. Please contact the Show office well in advance if you wish to make alternative arrangements. Please refer to next page for details on access times to Trade Vehicles through main Show gate entrance.

ALL TRADE STANDS MUST BE IN PLACE BY 12 NOON ON TUESDAY.

ALL TRADE STANDS ARE AUTOMATICALLY ENTERED INTO THE TRADE STAND COMPETITION AS APPROPRIATE (FOODHALL, OUTDOOR & INDOOR)

REGULATIONS FOR TRADE EXHIBITORS

SAFETY: All machinery and equipment brought to the Show must comply with Statutory Safety Standards. In order to comply, we would require you to obtain Third Party Public Liability Insurance to cover your Stand, Exhibits and the Public at the Show.

The Society will not be responsible for the loss of any property brought on to the premises.

CHARITIES: Charitable Organisations granted Trade Space at the Show are asked NOT to circulate either inside or outside the Showgrounds with Collection Boxes. Collections may be taken up within Traders own stand. Failure to comply with this ruling will result in disqualification from future allocation of Trade Space. Stewards are empowered to ask offenders to return to their stand.

The Sale of ice cream and hot food is restricted to Show Caterers already in place. For further information please contact the Secretary.

Any Exhibitor offering for sale objectionable articles such as toy guns, water pistols, stink bombs etc or causing a nuisance of any kind will be asked to vacate the premises.

Exhibitors details may be used in Show Publications and other related activities.

Instructions given by Society Officials must be adhered to at all times.

Trade Exhibitor details, Health & Safety Document, together with passes will be posted out to the address given on the order form prior to the Show.

VEHICLES & VEHICLE PASSES

The Vehicle Pass must be displayed clearly on vehicle windscreen or dash by all Trade Exhibitors' at the Show. Access to Trade Vehicles will only be available at the main gate **outside public opening times**. The main entrance gate will only allow access to Disabled Car Parking (Blue Badge holders) during Show opening times. The pass will allow free entrance to parking in adjacent Car Parking field for Trade Exhibitors arriving during public opening times. Vehicles should be removed from Trade Stand unless they occupy part of the Space applied for on the Trade Stand Application before 3pm on Tuesday. Your co-operation would be greatly appreciated in ensuring that all goods are in situ on Trade Stands prior to Show public opening times or to have made arrangements to transport goods on foot from parking field.

CLOSING DATE FOR TRADE APPLICATIONS – FRIDAY 3rd JULY 2009

County Fermanagh Farming Society Ltd thanks you for agreeing to the regulations when booking. These new regulations are for safety reasons will assist in the smooth roll out of our annual show.

TRADE EXHIBIT AND CATALOGUE ADVERTISING ORDER FORM

INDOORS

3.6m x 3.5m approx

£60 per stand

Includes electricity – Please supply your own extension cable

OUTDOORS

£2 per m²

Minimum price £60

Stands must be at least 3m deep

Electricity is not available for outdoor stands

CATALOGUE ADVERTISING

£60 per A5 page

Advertisements should be sent to secretary@fermanaghcountyshow.org.uk

Your business will be filed on our system using the business name entered above.

PLEASE COMPLETE DETAILS IN SHADED AREA & SIGN AT BOTTOM OF FORM

Contact Name _____

Business Name _____

Product/Promotion _____

Address _____

Postcode _____

Telephone _____

Mobile _____

E-mail _____

	Quantity	Width	Depth	Rate	Total
Indoor Stands		3.6m approx	3.5m approx	£60 per stand	
Outdoor Stands (Please complete frontage width & depth)		Metres(frontage)	Metres (min 3m)	£2 per m ² min £60	
Banners		Location of advertising banners must be agreed by the show office		£25 per 3m banner	
Catalogue Adverts		Send adverts to secretary@fermanaghcountyshow.org.uk		£60 per A5 advert	
Special requests: (All requests are dealt with on a first come first serve basis)				Total	£

Dimensions for outdoor stands must include room for hitches, draw bar, stays etc.

First Time Applicants are required to include photograph of Trade Stand

Fermanagh County Show reserves the right to refuse Trade Applications

Cheques should be made payable to "County Fermanagh Farming Society Ltd" and posted with this order form to The Secretary, County Fermanagh Farming Society Ltd, Exhibition & Auction Centre, Tempo Road, Enniskillen BT74 4RL to reach before **Friday 3rd July 2009**

Signed * _____

Print Name _____

*In signing the Order Form the Applicant is agreeing to regulations on enclosed information sheet

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